



Buckland & Chipping Parish Council

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MEETING No 335 of BUCKLAND & CHIPPING PARISH COUNCIL
Ordinary Parish Council Meeting
Monday 3rd March 2025, 7.30pm in The Manor House, Buntingford

Present: Cllrs Robert Arkle(Chair), Penny Baxter-Newman(Vice), Jeff Kenyon

Attending: Caroline Scott, DCllr David Woollcombe, 2 parishioners

Minutes

Meeting opened 19:30

335.1 Apologies for absence

To receive and accept apologies for absence.

Helen Dauris

335.2 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda **None**
2. To receive and consider members' written requests for dispensations for declarable interests (if any), **None**
3. To grant any requests for dispensation as appropriate, **None**

335.3 Minutes:

1. To confirm the minutes of Buckland and Chipping Ordinary Parish Council [Meeting 334, 6th January 2025](#) as an accurate record of proceedings. **Resolved** Proposed Cllr J Kenyon, Seconded Cllr P Newman-Baxter

335.4 Reports to the Council

To receive reports from representatives on outside bodies, local authorities and agencies

1. [Crime Report 2025](#) - noted
2. [Brookside Streetlamp report](#)
3. [Crime Report Feb 2025](#)
4. DCllr Woollcombe reported about the reorganisation of the council, there is the likelihood of 3 unitary councils, District Plan 282 sites have been put forward from landowners, Transport is going to be needed to be reviewed.
The District Council is planning a new parking policy throughout East Herts, but this is unlikely to effect Buckland or Chipping. Looking at allowing solar panels on conservation areas.

335.5 Public Comments: Limited to 15 minutes

Members of the public and councillors can raise matters of concern related to agenda items.
None

Signed.....

335.6 Finance

1. To authorise [payments made in accordance with the budget](#) – all payments were **resolved**
Proposed Cllr R Arkle, seconded Cllr J Kenyon
2. To note receipt of income – none received
3. To receive [summary report of receipts and payments](#) against budget - **noted**
4. To receive [bank reconciliation](#) – received and signed
5. To consider price quotations, charges and grant requests – Grass Cutting by CT Gardens was agreed for another year – **resolved** proposed Cllr P Baxter-Newman, seconded Cllr J Kenyon

335.7 Planning

To receive a planning report on applications and decisions

335.8 Policies & Procedures

1. [Calendar of Meetings](#) - to adopt
 2. [Equality and Diversity Policy](#) - to adopt
 3. [Subject Access Request](#) – review
 4. [Effectiveness of Internal Control Review](#) – to adopt
 5. [Audit Plan](#) - to adopt
- All policies **resolved** proposed Cllr J Kenyon, seconded Cllr R Arkle

335.9 Reports from Working Parties and Committees

1. March/April Newsletter:
 1. to discuss content
 2. to agree an editor – Cllr P Baxter-Newman and Clerk
 3. to agree delivery date – 5th April
2. VE-Day celebrations – Burgers, beacon, music, gazebo, 8th May 19:30 start, light beacon 21:30, games.
3. CCT June Event for St Andrew’s Church, Buckland – Reverend of the parish is organising an event
4. [Government Letter to Hertfordshire; proposals for re-organisation](#)
5. [Salt bin placement](#) – **resolved** to keep the bin and repurpose as storage of event equipment, proposed Cllr R Arkle, seconded Cllr J Kenyon

335.10 To note items for future agendas: And to receive any other items for future consideration
The footpath between Chipping and Buckland
Summer Event.

335.11 Date of next Parish Council Meeting: 7.30 pm, Monday 12th May 2025, St Andrew’s Church, Buckland.
Closed 20:54